



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, 30<sup>TH</sup> ADJUTANT GENERAL BATTALION (RECEPTION)  
5305 3D INFANTRY DIV RD, BLDG 3010  
FORT BENNING, GEORGIA 31905-4776

Dear Future Centurions,

Welcome to the 30<sup>th</sup> Adjutant General Battalion (Reception). It is our pleasure to extend these initial greetings to you. We are a proud organization, dedicated to supporting the United States Army Maneuver Center of Excellence. We are sure you will find your time here to be a challenging, yet extremely rewarding experience. We are excited to have you join our team.

The mission of the 30<sup>th</sup> Adjutant General Battalion (Reception) is to receive and process newly assessed and Prior Service Soldiers for Initial Entry Training (IET) conducted here at Fort Benning, Georgia; to begin the Soldierization process and provide Soldiers to training units; to rehabilitate and recondition injured Soldiers in order to complete IET; and to hold and separate Soldiers who do not meet Army Standards.

As a Soldier assigned to the 30<sup>th</sup> Adjutant General Battalion (Reception), you will play an essential role. We expect Soldiers to know, understand and comply with established standards regardless of the situation. Your time and experiences here at 30<sup>th</sup> Adjutant General Battalion (Reception) will prove to be instrumental in your future as a Soldier.

In closing, this is an exciting time to be a Soldier at 30<sup>th</sup> Adjutant General Battalion (Reception), and you should be as excited as we are about the journey ahead. We take personal interest in ensuring your transition to our Battalion is without hassle or strain. We look forward to meeting you.

Centurions... Meeting the Challenge!

A handwritten signature in black ink, appearing to read "Joyce E. Gay".

JOYCE E. GAY  
CSM, USA

Command Sergeant Major

A handwritten signature in black ink, appearing to read "Kevin A. Poole".

KEVIN A. POOLE  
LTC, AG  
Commanding